

St Teresa's Parish Pastoral Council
Minutes of Meeting held on Wednesday 2nd July 2014

Present: Fred Mendonça (Chair); Fr John Mulligan; Jean Dolan; Mary Mandryk; Brendan Gilbert; Margaret Malone; Mary Lee; Con Diver; Mary Cadd; Margaret O'Donovan; Theresa Goldband (Minutes)

1. Opening		
Introduction	Fred welcomed everyone to the meeting	
Opening Prayer	The meeting was opened with a prayer led by Con Diver	
2. Apologies	Apologies received from, Justin Dachtler, Rob Mobile, Josan Matthew, Denis Yorke, Marion Akuamoah, John Gillespie, Charles Amponsah	
3. Minutes and Actions of Previous Meeting		
a) Correction of April minutes	Jean Dolan had submitted correct minutes for April. Carried forward to next meeting in Rob's absence.	Con Theresa Margaret O'D. Marion
b) Steering Committee ToR	Washroom Facilities – sign some thought needs to go into where in the Narthex a sign should be situated. The position of the sign will determine the design.	
c) Washroom Facilities signs	Anointing Mass was referring to the monthly Healing Mass held every 3rd Saturday and organised by Con Diver. The poster with all the information had been circulated to the PPC. Margaret has produced an A3 version for the school staff room. Theresa will produce an A4 copy for the Narthex.	
d) Anointing Mass	The Anointing Mass will be held for the parish on Saturday 13th September. An appeal for drivers will go into the Newsletter. Marion will be asked to provide a list of the housebound to be invited; Eucharistic Ministers will ask those they visit.	
4. CHEC, report back from Chairman (John Gillespie)		
	CHEC Report submitted by John Gillespie was circulated to the meeting. See attached.	
5. Community Manager report (Rob Mobilé)		
	Deferred to the next PPC meeting in the absence of Rob Mobile.	Rob
6. School Report (Justin Dachtler)		
	Margaret Malone reported on behalf of Justin Dachtler. Year 6 production of <i>“Joseph and the Amazing Technicolor Dreamcoat”</i> will take place on Wednesday 16th & Thursday 17th July at 7pm, all PPC members are invited to attend. Two sports days have taken place, KS1 in the field and KS2 at the David Weir Centre. Both days went well and the use of the Centre for the first time was excellent. The School Summer Fayre was held on Saturday 28th June and despite the torrential rain early on it was a great day for everyone. Profits raised maybe in the region of £2K. Rob and his volunteers have setup the Myspace area in the school and the PPC have been invited to visit at some point. On Friday 4th July there will be a Mufti-day and Zumba-thon in aid of CAFOD. Justin had attended a meeting of the Heads of Schools in Merton. Fr. John commended the school on doing incredibly well and	

	<p>thanked Justin Dachtler for his leadership and commitment. Justin has been asked to provide help with another school in an Advisory capacity. Marie Chapman will be retiring this year after 28 years of service with St. Teresa's. There will be a presentation at the End of Term Mass on Tuesday 22nd July in the church. A Deanery Mass for all Year 6's will take place on Monday 14th July and will be hosted by St. Teresa's.</p>	
<p>7. Pastoral & General Parish Life</p>		
<p>a) Sacramental Programmes – First Communion, Confirmation, RCIA, Liturgy, Baptism</p> <p>b) Communities Masses</p>	<p>a) Sacramental Programmes – First Holy Communion, no dates have yet been set for a meeting to discuss next year's programme. Confirmation Programme is currently being planned and a date has been arranged. RCIA finished Monday 30th June and will reconvene September 6th possibly with two more candidates for Baptism. Baptisms are continuing on a monthly basis, Margaret O'Donovan meets with the parents followed by a meeting and preparation session with Fr.John. No team exists at present to allow for a Baptism course.</p> <p>b) Community Masses were continued on Sunday 29th June with a Nigerian Mass. A lovely service with colourful national dress, dance and singing took place. Many gifts were presented and monies raised from the community were donated to the Ride & Jump fundraising appeals.</p> <p>Dates of the next 5th Sunday months are: August 31st 2014, November 30th 2014, March 29th 2015 & May 31st 2015. The Tamil community are keen to take part in preparing one of these Masses. An invitation will go into the Newsletter.</p> <p>Agatha Akyigyina a parishioner at St. Teresa's has become a Merton Councillor. Contact her office early to invite her to the next International Evening or event we may host. Mary Mandryk suggested inviting Agatha to talk to the children at a school assembly on What a Mayor Does.</p>	<p>Margaret O'D</p>
<p>8. Parish AGM and Parish Survey</p>		
<p>a) Volunteer sheets</p>	<p>The parish AGM was held on Wednesday 18th June, chaired by Fred. Fr.John gave a superb presentation on the past year of the Parish, Adri Wells presented the financial report, John Gillespie reported on the Hall Extension and Theresa Goldband fed back results so far received from the survey.</p> <p>Fr.John thought the AGM was well worth doing, copies of the finance report will be held in the Contact Corner for anyone who requests. Fred to ask Adri to provide copies.</p> <p>Fr.John's report will be printed onto A4 to be held in the Contact Corner and the presentation can be made available on the website. Fr. John to send an electronic copy to Fred and Theresa.</p> <p>Theresa updated the PPC meeting regarding responses from the Survey. A Word document circulated previously by email contained a summary of each question and a Spreadsheet showed the statistical breakdown of Age, Country of Origin and Talents. These will be reproduced onto an A4 sheet for distribution at all Masses. Fred will approach Marion or Paul to work on this.</p>	<p>Fred</p> <p>Fr.John Fred Theresa</p> <p>Fred Marion/Paul</p>

	<p>Responses have now been categorised and fall into similar themes for all questions:</p> <table border="0"> <tr> <td>Comms & Info</td> <td>Social</td> </tr> <tr> <td>Fundraising</td> <td>Special Needs</td> </tr> <tr> <td>Mass & Services</td> <td>Practical</td> </tr> <tr> <td>Music</td> <td>Visits</td> </tr> <tr> <td>Outreach</td> <td>Volunteering</td> </tr> <tr> <td>Religious Activities</td> <td>Youth</td> </tr> </table> <p>Theresa will circulate this information to all PPC members. Margaret O'Donovan, Margaret Malone and Con Diver will look at all responses and cross reference them to the newly formed Parish Action Groups:-</p> <p>Evangelism: <i>(Justin Dachtler, Fred Mendonça, Mary Cadd, Charles Amponsah, Marion Akuamoah, Con Diver)</i></p> <p>Communication: <i>(Theresa Goldband, Justin Dachtler, Brendan Gilbert, Jean Dolan, Margaret Malone, Denis Yorke)</i></p> <p>Liturgy: <i>(Fred Mendonça, Charles Amponsah, Margaret O'Donovan, Mary Cadd, Con Diver, Denis Yorke)</i></p> <p>Social: <i>(Marion Akuamoah, Theresa Goldband, Margaret Malone, Mary Cadd, Jean Dolan)</i></p> <p>Maintenance: <i>(Con Diver, Brendan Gilbert)</i></p> <p>The results of the survey are what drive the agenda of the PPC, so must be responded to promptly and effectively.</p> <p>It was decided that an item would appear in the next three Newsletters as 'Responses to the Survey' and each week would deal with a different theme:</p> <table border="0"> <tr> <td>Week 1 – Volunteering</td> <td>Fred</td> </tr> <tr> <td>Week 2 – Social</td> <td>Theresa</td> </tr> <tr> <td>Week 3 – Prayer</td> <td>Con & Mary Mandryk</td> </tr> </table> <p>Text to be provided to Fr.John & Margaret O'Donovan</p> <p>Jean informed the meeting that she and Paul had devised a Volunteer Sheet; copies would be kept in the Contact Corner for interested parishioners to sign up or can register their interest via the website email ppc@st-teresas-morden.</p> <p>Fr.John suggested an Information Weekend where each parish group would be represented in some way, a social occasion to bring everyone together where they can register their interest with the various groups or volunteer their services.</p>	Comms & Info	Social	Fundraising	Special Needs	Mass & Services	Practical	Music	Visits	Outreach	Volunteering	Religious Activities	Youth	Week 1 – Volunteering	Fred	Week 2 – Social	Theresa	Week 3 – Prayer	Con & Mary Mandryk	<p>Theresa Margaret O'D Margaret M Con</p> <p>Fred Con Mary M Theresa</p> <p>Jean</p>
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b) Action Groups – No Comments																				
c) Contact Corner training (AO'C)																				
	<p>Monies received at the Contact Corner can be put in an envelope, marked on the front what it is for and handed to Fr.John, Margaret O'Donovan or David O'Connor.</p> <p>Margaret O'Donovan reported having collected a lot of the sponsorship money for the Ride & Jump fundraisers. So far, Fred's jump has raised £1,655 and Rob's bike ride has raised £1,569. As</p>																			

	<p>more sponsorship is due in, a final count is expected after this weekend.</p> <p>Fred M. took the PPC members through the Contact Corner, the use of the folder to record queries and handed out explanation sheets.</p>	
d) Upcoming dates/events		
	<p>Wednesday 16th & Thursday 17th July at 7pm – Year 6 Production of Joseph</p> <p>Monday 14th July – Deanery Mass for Year 6 in the Church</p> <p>Tuesday 22nd July – School End of Term Mass in the Church</p> <p>Saturday 13th September – Parish Anointing Mass</p> <p>Next PPC meetings – See below</p>	
e) Confidential Items - Two items discussed		
f) Any Other Business		
a) Collection in Gallery	Not discussed	
b) Free-up Contact corner	<p>The distribution of Hymn books & Newsletters is in the Contact Corner which is making access impossible. It was agreed to move the Hymn book stand back to the original position, freeing up access to the Corner and PPC members on duty.</p> <p>Item for Next Meeting: The purchase of hymn books v projecting words on walls.</p>	
Dates of Next Meeting		
	<p>Wednesday 10th September, 7.30pm – Chair Fr. John</p> <p>Wednesday 5th November, 7.30pm – Chair Margaret</p> <p>Thursday 4th December, 7.30pm – Chair Fred</p>	
Closing Prayer	The Closing Prayer was led by Margaret Malone	