## St Teresa's Parish Pastoral Council Minutes of Meeting held on Tuesday 13<sup>th</sup> September 2017

**Present:** Margaret Malone (Chair); Paul Carter; Fr John Mulligan; Margaret O'Donovan; Rob Mobile; Justin Datchler; Mary Cadd; Liz Continho; Lorraine Pinto; Theresa Goldband; Con Diver; Mary Mandryk; Jean Dolan (Minutes)

Apologies: Fred Mendonca; Adri Wells; Mary Lee; Dennis Yorke

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1. Welcome	Margaret Malone welcomed the PPC members to the meeting.	Action:
	incetting.	
<b>Opening Prayer</b>	Mary Mandryk led the opening prayer.	
2. Minutes of	Agreed.	
the previous		
meeting held on		
20 <sup>th</sup> June 2017		
3.Matters	The PPC send their good wishes for the future to	
arising from	Clemence Kudiabor and his family on their relocation to	
these minutes	New York. The PPC thank him for his contribution to the	
(not on the	PPC and the Parish.	
agenda)		
	The two Jesuit Deacons Swami and Sandeep thank the	
	Parish for the gifts and financial contribution to their	
	ordination costs. Swami was ordained in August and	
	Sandeep will be ordained in December 2017. We keep	
	them in our prayers.	
4. Pastoral and		
General Parish		
Life		
(a) Update on	The Wi-Fi connection is a work in progress. BT have	
Parish IT and	attended and replaced the line. The internal IT structure	
Music Support	needs to be reviewed over the next 2 weeks.	
	There is a young person within the Parish (an altar	
	server) who has Grade 7 piano and the parish would	
	consider providing and paying for organ lessons.	
b) Seenser 4- 1	First Communication	
b) Sacramental Deview	First Communion	
Review	Registration for parents for First Communion 2018 will	
	be on Saturday 14 <sup>th</sup> October 2017 at 9.30am. Letters will	
	go out in St Teresa's School to primary school year 3	
	pupils.	

	Confirmation	
	The Confirmation programme begins in January 2017. There is a Catechist Formation event on Tuesday 3 <sup>rd</sup> October 2017 7.30pm at Sacred Heart Church in Wimbledon with Rob Mobile and Pat Ryan.	
	<b>RCIA</b> The first RCIA group meeting was on Monday 11/09/2017 at 7.30pm. The initial meeting was an introductory welcome meeting led by Father John Mulligan. There were 3 RCIA members returning after being received into the Church last year. We have 3 catechumans attending and another parishioner has expressed information. There is a meeting on 26/09/2017 at 2.30pm at St Teresa's School for any parents who have not been baptised or have not celebrated their 1 <sup>st</sup> Communion or Confirmation. (notice placed in parish newsletter and school newsletter)	
	<b>Prayer Groups</b> Adoration at St Teresa's Church has continued on Tuesday evenings at 7.30pm and Friday Mornings at 9.15am during the summer. Prayer Groups will be resuming from September.	
	<b>Baptisms</b> Baptisms continue every week. Baptisms are not being arranged for 1 <sup>st</sup> October 2017.	
c) 80 <sup>th</sup> Anniversary Celebrations	85 people have signed up for the Choir. The music folders have been collated. The Choir meet on 16 <sup>th</sup> September 2017 for a workshop and on the 21 <sup>st</sup> , 28 <sup>th</sup> and 30 <sup>th</sup> September for rehearsals led by Stuart MacKintosh.	
	Maria Roman has prepared large year signs for 80 children to carry to the sanctuary on the day. Parishioners have been asked to provide old photographs from the last 80 years of St Teresa's parish. There has been a great response and the photographs have been scanned to be displayed on the day.	
	A commemorative booklet containing the readings and the hymns will be produced for the day.	Fr John
	The Choir will be in the gallery in Church. After the 11am Mass there will be lunch for 500 people in St Teresa's School. Pupils from the School will be in uniform and provide a guard of honour to welcome guests to the lunch.	

	Invitations will be sent to the Mayor of Merton – Ms Marsie Skeete and MP for Mitcham and Merton – Ms Siobhain McDonagh. There is an 80 <sup>th</sup> anniversary planning meeting on 20 <sup>th</sup> September 2017 at 7.30pm for volunteers to assist on the	Paul Carter
	day.	
5. Parish Finance Report	The Parish Finance Report has been provided by Adri Wells. (attached document).	
	St Teresa's School Summer Fair raised £7,500. The money raised will be equally divided between the School and St Teresa's parish. There were 50 volunteers on the day – it was a great day, well supported and attended. The bouncy castle and the bar were very busy and the food stalls raised over £500.	
	The offertory collections have retained itself over the Summer. The weekend collections have remained at sums of $\pounds 1800 - \pounds 1900$ . The collections over the Bank Holiday weekend were in excess of $\pounds 2$ , 0000. St Teresa's parish is thankful for the generosity of the parishioners.	
	1. CHEC Report	
	The CHEC report has been provided by Paul Carter (document attached). CHEC had a meeting last week. The levelling of the path to the toilet block has been completed. Phase 1 is now complete. Phase 2 has been reviewed and scaled back with a budget of £300K. The architect – Michael Betts has drawn up revised plans. CHEC plan to begin work for July 2018 during the School summer break to minimise disruption and access. There is £171K to obtain from outside sources. Melanie is assisting with bids. 4 charities have been approached. CHEC to report to the parish in late November 2017	СНЕС
	When the revised plans are available the parish will display them for the parishioners to view. This may be an opportunity to have the Grand Draw.	
	2. Youth Report	
	St Teresa's school are considering holding Christmas Fair if a date is arranged the Grand Draw can be held there.	

	St Teresa's Community Project Report (April-July 2017) has been provided to the PPC. (document attached) In future agendas and in the PPC minutes the Youth Report will be renamed 'the Community Project Report'.	
	Connect + is the New Intergenerational Project launch this year. The Lunch and Learn sessions for 8 parishioners aged between 60-84 participating in a 2 week IT course was very successful. Lunches were provided by the school caterers and 6 students from Year 6 supported the course.	
	The Community Project and the PPC would like to thank our 6 young volunteers who are moving on to university, starting new careers etc Maddison Bebbington-Keattch; Hannah Plicio-Keattch; Zak McNulty; Daniel Gonsalves; James Prater; Kallum Finnegan and Tadgh Kirby. They have been involved in Community activities with St Teresa's for the last 3 years. We thank them for their commitment and their inspiration to others.	
	The process of applying for funds is ongoing. The smaller bids are more likely to be successful.	
	A short video to be will be provided to show with the CHEC presentation to the parish. The project activities will be displayed on the school website and the church notice board.	
6. School Report	The Merton Deanery Annual newsletter for Education Sunday is attached. A leaflet has been produced –living out values in school. St Teresa's school will provide commemorative wristbands for the children to celebrate the 80 <sup>th</sup> Anniversary of the parish. They are blue with the starfish emblem on them. There is a greenhouse and 5 allotment spaces adjacent to the school. They are still being prepared and will be offered to parents very soon for rent.	
7. Eucharistic Pilgrimage to Liverpool September 2018	Deferred to the next PPC meeting to allow time for full Discussion.	

8. Parish Questionairre	The new annual parish questionnaire is to be produced for January/ February 2018. Previous Questions – What do we do well? What can we do better? What's missing? The parish also continues to collect data and update parish census and skills survey. To consider a separate youth questionnaire /skills survey Deferred to next PPC meeting to discuss fully	Rob Mobile Teresa Goldband Fred Mendonca
9. Confidential Items	None.	
10. AOB	<ul> <li>Siobhan McDonagh – MP for Mitcham and Merton will talk at all Masses about the proposed loss of services to St Helier Hospital.</li> <li>As Clemence has relocated there is vacancy for PPC Chair.</li> <li>On 17<sup>th</sup>/18<sup>th</sup> October 2017 at St Mary's University there is a London Conference on Mission – Developing Parish Led by James Mallin. One person from each parish group should attend.</li> </ul>	
<b>Closing Prayer</b>	The closing prayer was led by Liz Contintinho	
Next PPC Meetings	25 <sup>th</sup> October 2017 (Chair: Paul Carter) Opening Prayer – Rob Mobile Closing Prayer – Lorraine Pinto 29 <sup>th</sup> November 2017	
Matters for next Agenda	<ol> <li>Parish IT update</li> <li>Eucharistic Pilgrimage and Congress Liverpool 2018</li> <li>Parish Questionairre</li> <li>New PPC Chair</li> </ol>	