

St Teresa's Parish Pastoral Council

Minutes of Meeting held on Wednesday 11th November 2015

Present: Margaret Malone (chair); Fr John Mulligan; Denis Yorke; Mary Lee; Jean Dolan; Charles Amponsah; Mary Mandryk; Con Diver; Margaret O'Donovan; Mary Cadd; Liz Coutinho; Bernadette Mulhern; Rob Mobilé; Adri Wells; Brendan Gilbert; Justin Dachtler; Theresa Goldband (minutes)

Apologies: Paul Carter; Frida Forya; Fred Mendonça; Lorraine Pinto

Opening Prayer	Rob Mobilé	
Minutes of previous meeting	Correction to minutes for September - Funding for STCP ends next year 2016, not 2015.	
Matters Arising	Questionnaire didn't happen.	
100 Club	Mary Mandryk & Margaret Malone discussed the possibility of starting a '100 Club' but decided it was not feasible at this time.	
AGM	AGM date was changed to Tuesday 10 th November	
1. Financial Update	Adri Wells reported to the PPC. A deficit of 4K for the year was forecast due to unexpected expenditures. This included the move of 40K to the diocesan loans. Assets were in the region of 76K, but since October the parish had some hefty costs, asbestos removal, the kneelers were recovered and emergency water pipe repairs. An insurance claim has been submitted for the water pipe but uncertain if it will be successful. A presentation was given at the AGM and copies of figures distributed and discussed can be obtained from Adri.	
2. Parish AGM	The AGM was held Tuesday 10 th November and took the form of three reports, Fr. John on Parish Life and an overview of the past year; Adri Wells from the Finance Committee with a breakdown of figures for the past year and Paul Carter stood in for John Gillespie and gave an update from CHEC – the Church Hall Extension Committee.	
3. Parish Hall Extension Update	Report given at AGM last night	
4. Evangelisation Meetings	The Evangelisation team continue to meet and Fr. John has suggested they, along with the Legion of Mary, take up parish visiting. This work began with the visiting Legion of Mary group in August who called on a good portion of the parish and distributed 4,000 prayer cards, new faces are appearing at Mass as a result. Team members are currently going through DBS checks in readiness to start the visits. A conference will be held on 1 st March 2016 entitled " <i>Called and Gifted</i> " presented by Katherine Coolidge it follows on from Proclaim 15's theme around 'Build a Missionary Parish'.	
St. Teresa's School	Justin returned from a School meeting on 'IT – Safe Use of the Internet', the second of two talks given this term to parents. This covered the subject of cyber bullying and sexting and general safeguarding of children on the internet. Helen Costigane had previously given a talk to staff and parents on the subject of sex relationships, dealing with difficult questions from children and being pro-active in talking to children about relationships.	

<p>First Holy Communion</p> <p>Confirmation</p> <p>RCIA</p> <p>Legion of Mary</p> <p>Refugee Crisis</p> <p>Prayer Groups</p> <p>Community Project</p>	<p>Justin provided PPC members with a bookmark to commemorate the feast of St. Teresa. These illustrated some of the artwork being used on the story of St. Teresa's school from conception to today.</p> <p>R.E. lead Siobhan Heffron has completed her masters on Catholic Leadership with distinction. She has been visiting other primary and secondary schools in the borough looking at R.E.</p> <p>Jo Casey and Rob are doing wonderful work, the 'My Space' chapel has a particularly powerful corner with an empty chair - a theme for November Remembrance.</p> <p>The school choir will perform for the parish Christmas Lunch and Justin would like to invite members of the Tuesday Club to the school nativity play. An advert will go in the newsletter with a request for those that need transportation to leave details at the Contact Corner.</p> <p>First Holy Communion programme has started with 74 children enrolled. Two sessions have been held so far with the third session this Saturday. Parent's sessions have been facilitated by Rob and Fred, sessions 3 & 4 will be hosted by Justin. Fr. John wished to thank Margaret Malone, Mary Mandryk & all the catechists who commit so much to the programme, a huge amount of work.</p> <p>The Confirmation programme begins 16th January with an Introduction session and Confirmation will take place on Saturday 4th June 2016.</p> <p>RCIA have six people going through. A new couple have joined via the Legion of Mary with one of them to be baptised at Pentecost.</p> <p>Legion of Mary are now meeting on Thursday evenings and have three new members since the recruitment drive.</p> <p>Refugee Crisis donations should take the form of money through the safe routes such as CSAN. Suggested charities below: Cafod cafod.org.uk Jesuit Refugee Service UK jrsuk.net Red Cross redcross.org.uk/RefugeeCrisisHero Aid to the Church in Need acnuk.org/donate2.php Caritas Social Action Network (CSAN) csan.org.uk</p> <p>Prayer Groups occur on: Tuesday Prayer and Adoration in the church 7.30 - 9pm with approx. 10-15 attending Wednesday 'Sharing the Word' in the parish office 7.30 - 8.30pm averaging 6-7 people Prayer Day every 3rd Saturday of the month with 20-25 people (20 of whom are from outside the parish!)</p> <p>Rob presented the meeting with a report on the Community Project. (See <i>attached</i>).</p> <p>The project primarily focuses on three areas; Children and Young people; the Older Person; Community Outreach. One of the perspective sources of funding has requested a list of manageable outcomes of the project delivery and what it will achieve. The PPC were asked to consider two questions for the next meeting: Q1. Have we got the outcomes right, is there anything missing or needs changing? Q2. What do we need in place in order to be able to launch by</p>	<p>Justin</p> <p>All PPC AGENDA</p>
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	January 2017?	
5. Communicati on Contact Corner Census Forms Safeguarding H&S Newsletters	<p>The contact corner continues to provide an important service and is working well.</p> <p>Census forms have been amended and are available at the Contact Corner.</p> <p>Ann-Marie Mendonça continues her trojan work with Safeguarding. Parish Group training will happen in the New Year and take the form of a one day general session with the provision of a volunteers handbook highlighting Do's & Don'ts. Rob, Ann-Marie, Steve Smith and Fr.John have updated the necessary forms and they will be available in time for the training.</p> <p>A notice will go into the newsletter asking for First Aiders and experienced Fire Marshalls to leave their details at the Contact Corner.</p> <p>Denis Yorke asked the meeting their thoughts on the effectiveness of the newsletter and a discussion was had, the general consensus was that it was excellent and still useful. It seems the electronic version has not appeared for the past few weeks for a few people. Theresa to investigate.</p>	<p>Margaret O'Donovan</p> <p>Theresa</p>
6. Liturgy Children's Liturgy Readers Servers Music Community Masses Projectors Advent:	<p>Children's Liturgy draws between 50-65 children. The six helpers are supported by 4-6 altar servers who are invaluable.</p> <p>Readers currently have 35 people on the rota, some interest has been expressed by young parishioners.</p> <p>Altar Servers have 5 training sessions currently run by Pat Doherty. There are 40+ servers in the parish.</p> <p>Music has been introduced to the 9am Mass by the Filipino community who arrive at 8am for rehearsal. They have been well received and reaction is brilliant.</p> <p>The next Community Mass will not happen on the 29th November as this will be the first Sunday of Advent at which seven members of RCIA will be welcomed. The next possible dates for Community Masses are Jan 31st 2016 / May 29th 2016 / July 31st 2016 and October 30th 2016.</p> <p>Wiring is installed with equipment yet to be delivered. Screens will be provided for Our Lady Chapel and the Sanctuary. Operation is via an iPad and each parish group will be responsible for any media they wish to display which will be added to the central library and stored in the cloud.</p> <p>Any suggestions for Advent via Fr.John. Lent is early next year so any suggestions should be in time for February. A notice will go in the newsletter regarding lists for volunteer ministers and readers for the Christmas Services. Theresa to email Paul & Lucy Carter regarding the Christmas tree and Margaret Malone will arrange for Tom to arrange the crib. All the figurines have been newly re-painted earlier in the year by Rachel Carter.</p>	<p>Theresa</p>

