

St Teresa's Parish Pastoral Council
Minutes of Meeting held on Tuesday 3rd May 2016

Present: Margaret Malone (Chair) Fred Mendonca; Paul Carter; Fr John; Margaret O'Donovan; Brendan Gilbert; Mary Mandryk; Mary Lee; Mary Cadd; Theresa Goldband; Adri Wells; Con Diver; Rob Mobile; Liz Coutinho; Bernadette Mulhern; Denis Yorke; Jean Dolan (Minutes)

Apologies: Justin Dachtler; Lorraine Pinto

Introduction	Margaret Malone welcomed everyone to meeting	
Opening Prayer	Fr John Mulligan	
1. Laudato Si	Fred Mendonca lead a reflection on Laudato Si (on care for our common home) attached document. Theresa Goldband has provided a link to the CAFOD Laudato Si' Animation for children and other useful resources http://cafod.org.uk/Education/Primary-schools	Action:
2. Review on Holy Week	Holy Week was beautifully organised and well attended. Rob Mobile held the Stations of the Cross prayers for children on Good Friday which was praised.	
3. Parish Finance Update	Adri Wells provided report on parish finances. Attached docs – 1.Church Income and Expense by month 2016 2.St Teresa's Net Assets 2016.	
4. Parish Hall Extension Update	Paul Carter provided an update on CHEC meeting on 10/03/2016. CHEC are meeting on Saturday 07/05/2016 to discuss issues. The Bids have been sent out and CHEC are now responding to questions arising. The bid for National Lottery funds has failed to meet the relevant criteria. 3 possibly 4 other bids are progressing. Fundraising through the Church is continuing. The plans to build the toilet block and storage unit have been approved. The architect, Michael Betts is looking at the available options either to scale down the project or build in phases. Quantity Surveyors will be able to advise and an update can be provided to the parish. The plans require diocese approval and then the finance committee will be updated. To remain on PPC agenda and minutes of CHEC meeting to be provided.	Paul Carter
5. Clergy Support Fund Campaign	The Diocese has requested that every parish has to respond. There is a meeting on 06/05/2016 to discuss.	Fr John Mulligan

	Announcements, presentation and invites will follow.	
6. Community Project	<p>The Community project Report up to the end of March 2016 from Rob Mobile is attached.</p> <p>Parenting with Faith – series of talks for parents and sponsors – continues on 4th May 2016 7pm-9pm at St Teresas - Welcomed and Forgiven with David Wells.</p> <p>There is a youth magazine being produced every term.</p> <p>The confirmation programme will include an overnight event at Alton Castle.</p>	
7. Evangelisation (Justin; Fred; Con; Charles)		
Amoris Laetitia	<p>Amoris Laetitia – The Joy of Love – Pope Francis exhortation is now available in the Narthex. PPC members are asked to read it and provide a summary of a chapter.</p> <p>Liz Continho has volunteered to look at chapter 1.</p>	Liz Continho and PPC Members
St Teresa's School	Deferred to next meeting.	
Anointing Mass	<p>The Anointing Mass at St Teresa's is on Saturday 11th June 2016 at 11am. An appeal for drivers will be placed in the newsletter.</p> <p>Angela will provide music for the Mass.</p> <p>There are a team of helpers in place to assist.</p> <p>There will be another Anointing Mass in October 2016.</p>	
Evangelisation Group	<p>The Evangelisation group is up and running. It consists of</p> <ol style="list-style-type: none"> 1. The Legion of Mary 2. Visitors Group (12 people) <p>The approach is gentle introduction/invitation and is proving effective in reaching out to the community.</p>	
1st Holy Communion	<p>The next 2 groups of First Holy Communion will be on 12am on Saturday and 2pm on Sunday 21st /22nd May 2016. 73 children.</p>	

Confirmation	Confirmation last session this week. There is a retreat organised for 21 st May 2016. A formation session will be on 3 rd June 2016.	
RCIA	Well attended. Three adult baptisms and one child at Pentecost on 15 th May 2016 at 11am Mass.	
Prayer Groups	Continuing with regular attendees.	
8. Communication (Justin; Brendan; Jean; Margaret Malone; Denis; Paul; Theresa)		
Contact Corner	When attending contact corner check there are adequate supplies of forms.	
Safeguarding	Ongoing process by safeguarding team.	
Newsletter	Ongoing.	
Noticeboard	Banners to go up over the next 4 weeks for First Holy Communion	Margaret Malone
9. Liturgy (Fred; Charles; Margaret O'Donovan; Mary Cadd; Con; Denis)		
Children's Liturgy	Numbers have dropped and the group is more manageable.	
Readers and Eucharistic Ministers	More readers are required. 10 Eucharist Ministers to be commissioned.	
Community Mass	Next available date for Community Mass is 31 st May 2016. A notice of invitation is placed in the parish newsletter.	
Projector	The cabling requires tidying and the router needs to be moved. More hymns need to be uploaded onto PowerPoint. Internet access is needed in church. Volunteers required. Fred Mendonca and Paul Carter to organise training sessions.	Fred Mendonca and Paul Carter

10. Social (Theresa; Margaret Malone; Mary Cadd; Jean)		
Tuesday Club	Running successfully. John Mooney is doing a great job coordinating the group.	
11. Maintenance (Con; Brendan)		
Fire Safety	Chris (professional firefighter) is advising more points are required in the church and parish hall.	
Litter	St Teresa's school organised a litter picking team and cleared the area around the field adjacent to the Church. (Bernadette Mulhern, Margaret Malone, Mary Mandryk and school pupils)	
Car Park	The area that was flooded has been drained.	
Hall Cleaning	Arrangements have been made to continue with the cleaning of the parish hall.	
12. Confidential Items	None	
13. Any Other Business		
Mother's Prayers	Meeting are being held every 2 nd Sunday in the parish hall. Next meeting is on 15 th May 2016. There is a talk on Saturday 18 th June 2016 at 9am-4pm at Worth Abbey, Unity room, Paddockhurst Road, Turners Hill, Nr Crawley, RH10 4SB and invitation is placed in the parish newsletter	
Year of Mercy	The regular prayer group for Divine Mercy prayer are continuing	

<p>Polling Station</p> <p>PPC Formation Evening</p> <p>Bernadette Mulhern 26.2 mile Moonwalk</p>	<p>The parish hall will be used as a polling station on Thursday 5th May 2016.</p> <p>Fr John Mulligan asked PPC members if there would be an interest in attending a formation evening with other PPC in our area. There was a positive response.</p> <p>Bernadette Mulhern is in training to prepare for the 26.2 Moonwalk to raise money for breast cancer charities on 14th May 2016. A notice will be placed in the parish newsletter and a sponsorship form will in the narthex.</p>	<p>PPC Members</p>
<p>Closing Prayer</p>	<p>Mary Cadd closed the meeting with a concluding prayer</p>	
<p>Looking Forward</p>	<p>Next Meeting: Tuesday 5th July 2016 at 7:30pm Chair: Fred Mendonca Opening prayer: Margaret Malone Closing prayer: Mary Mandryk</p> <p>Agenda CHEC report St Teresa's school</p>	