

St Teresa's Parish Pastoral Council
Minutes of Meeting held on Tuesday 5th July 2016

Present: Fred Mendonça (chair); Fr John Mulligan; Margaret Malone; Jean Dolan; Mary Mandryk; Margaret O'Donovan; Mary Cadd; Liz Coutinho; Lorraine Pinto; Adri Wells; Theresa Goldband (minutes).

Apologies: Con Diver; Justin Dachtler; Mary Lee; Bernadette Mulhern; Rob Mobilé; Freda Forya; Paul Cater; Brendan Gilbert; Denis Yorke;

Welcome	Fred welcomed everyone to the meeting and Margaret Malone opened with a prayer.	
Minutes of previous meeting 3.5.16 Amendments	<p>St. Teresa's school – The following should be minuted: Margaret Malone circulated information with pictures of the Door of Faith which had been installed in the MySpace area. The PPC will be invited to an official Opening.</p> <p>First Holy Communion – The following should be minuted: Groups 1 & 2 First Holy Communion Masses were celebrated on 14th & 15th May.</p>	<p>Theresa</p> <p>Theresa</p>
Actions from minutes	<p>Most actions will be picked up in agenda items.</p> <p>Amoris Laetitia Group reflection of chapter 2. Summary by Liz Coutinho & Bernadette Mulhern to be deferred to next meeting. All PPC members to read chapter 2.</p> <p>Projector: A formal group will be setup to help prepare hymns and texts, be trained on usage and technical aspects.</p> <p>A formation evening of PPC's from SS Peter and Paul, Links Road and St Teresa's will be held but no date has yet been agreed.</p>	<p>Liz & Bernadette</p> <p>Fred</p>
1. Amoris Laetitia	This will be deferred until next meeting	
2. Parish Finance	<p>Adri Wells presented the parish finances as at the end of May. The forecast net assets look healthy but are pre any payments to CHEC, the remainder would also have to allow £70k for loan repayments. A forecast balance of just under £26k at present would have to cover any unexpected costs in the remaining months of this finance year.</p> <p>Collections have stabilised against this time last year and were boosted by the additional four First Holy Communion Masses.</p> <p>The £1,500 miscellaneous expenditure for July has been allocated to cover towards the cost of the Door of Faith installed in the MySpace area of the school. Margaret Malone to request an invoice from Justin. <i>(See attached Finance Reports)</i></p> <p>The Gift Aid talk given by Mary Cadd at each Mass has resulted in 11 new contributors and three new standing orders. Gift Aid Returns have been submitted.</p>	Margaret Malone

<p>3. Parish Hall Extension - CHEC</p>	<p>Diocesan Finance Committee have authorised expenditure of c. £67k for the toilet block.</p> <p>CHEC met in the last few weeks and took the decision to proceed in three phases</p> <p style="padding-left: 40px;">Phase 1. Toilets Phase 2. Hall, Garage, Kitchen & Youth Area Phase 3. Completion of whole project</p> <p>Tender for the first phase went out and estimates were returned: £78,245 - £71,250 - £66,951. The third option has been selected and work will begin Monday 11th July.</p> <p>Five applications to trusts and foundations have been submitted with a further one in preparation. Three responses returned:</p> <ol style="list-style-type: none"> 1. Submission was too late – March 2017 is the next opportunity 2. Requested break down of accounts - Adri working on them 3. Trustees meet in September/October of this year. Only if successful will we hear from them. <p><i>(See attached Chec Report)</i></p>	
<p>4. Community Project</p>	<p>Deferred in Rob's absence.</p>	
<p>5. Evangelisation St Teresa's School</p> <p>Evangelisation Group</p> <p>First Holy Communion</p> <p>Confirmation</p>	<p>Justin Dachtler wished to pass on his thanks to the PPC for their support throughout the past school year. He has been very impressed with the First Holy Communion programme and the parents' sessions, of which he has presented two. He invites the PPC to view the MySpace area with the new Door of Faith which the parish has helped finance. Many thanks are due to Justin as he continues to do an incredible job with the support of the staff at St Teresa's School.</p> <p>The Evangelisation Group continue with 12-14 members and work jointly with the Legion of Mary and Visiting Team. The work carried out by this small group is a vital ministry and one we should all put into practice.</p> <p>First Holy Communion, parents were very happy with this year's sessions and Mass arrangements. The two additional Masses, 12pm on Saturday and 2pm on Sunday, were successful. This will be adopted for next year and the provision of music can be programmed in advance. Bidding prayers for the children are offered at all First Holy Communion weekend Masses and prayer sponsors from the congregation can be invited at the 6.30pm Saturday and 11am Sunday Masses, thus keeping the parish involved.</p> <p>Two speakers were arranged this year for Confirmation parents, David</p>	

<p>RCIA</p> <p>Prayer Groups</p> <p>Contemporary Catholicism</p> <p>Laudati Si</p>	<p>Wells and Jenny Baker, both offered as deanery wide events. Thirty candidates were Confirmed this year and all went well.</p> <p>RCIA finished successfully with a closing party. Sessions begin again on Monday 5th September.</p> <p>Prayer groups continue on a weekly and monthly basis.</p> <p>"For every one Catholic convert there are 10 cradle Catholics who no longer regard themselves to be Catholic." This is just one of the many worrying statistics reported in the findings of the St Mary's University report on 'Contemporary Catholicism in England and Wales'. The results reinforce the need of every parish having an Evangelical Team.</p> <p>http://www.catholicnews.org.uk/Home/News/Contemporary-Catholicism - INTRODUCTION</p> <p>http://www.stmarys.ac.uk/benedict-xvi/docs/2016-may-contemporary-catholicism-report.pdf - FULL REPORT</p> <p>Mary Mandryk attended St Teresa's School to present an assembly on Laudati Si. As it was the end of science week the CAFOD designed aides were used and a link to the CAFOD video was put in the newsletter. CAFOD are promoting the Lampedusa Cross Pilgrimage for parishes.</p> <p><i>Background: Francesco Tuccio, a carpenter living on the island of Lampedusa, was at Mass in his local church and among the congregation were bedraggled groups of newly arrived Eritrean migrants, weeping for loved ones who had drowned during the Mediterranean crossing. After the service Francesco went to the beach and began collecting the blistered, brightly coloured driftwood from the wreckage of migrant boats that had washed up on Lampedusa's shores. He offered every migrant he saw a small cross as a symbol of their rescue and of hope for a new life.</i></p> <p><i>The pilgrimage: Taking the form of different stations raising awareness of the refugee's crisis in simple objects such as a loaf of bread, a passport, a photo of family and loved ones, an empty chair, a rucksack where you choose only 6 possessions, moving from station to station with readings and prayers.</i></p> <p>It was suggested to run a pilot with the folk group on a Thursday evening in September to see if it's feasible to take forward to other groups in the parish. Mary Mandryk to develop a programme and liaise with Fred regarding a date.</p>	<p>Mary Mandryk Fred</p>
<p>6. Communication</p> <p>Contact Corner</p> <p>Safeguarding</p>	<p>Contact corner needs to have the rota displayed – Fred to provide.</p> <p>Freda McKeon requested to change from 9am Mass to 11am.</p> <p>Safeguarding continues as new parishioners join parish groups. An audit is possible at any time.</p>	<p>Fred</p>

Newsletter	Jasmine continues to send in an electronic copy of the newsletter to Denys for publication on the website and for email distribution to those signed up.	Margaret Malone
Website	The parish website has had a redesign on the front page and includes those recently celebrating their anniversaries.	
Noticeboards	Margaret Malone will liaise with Paul Carter to look at them as a suitable date had not been managed before.	
Narthex Monitor	A vote of thanks goes to Maria Roman who provides the notices for the TV monitor, a job well done.	
7. Liturgy Children's Liturgy	Children's Liturgy has seen a reduction in numbers and is more manageable. Help from altar servers is invaluable and a good ministry for them to be involved in.	Margaret O'Donovan
Readers	Short on numbers of Readers for the 11am Mass, otherwise all is running well. Thanks to Teresa Wells who has produced a document giving detailed notes for readers, taking highlights from talks given in the past year by Malcolm Jones, Denis McBride and John Farrell, this is a very affective aid.	
Special Ministers	Ten new ministers are settling in well. Margaret O'Donovan will put a reminder up that ministers should check the rota for both when & what positions they are to cover. Mitcham Layministers invite other parishes to join them at a formation day at the Kairos Centre in Roehampton on the 1 st October. Seven have signed up.	
Anointing Mass	The Anointing Mass was attended by a small number of parishioners and was very much appreciated; an organist was arranged for the service. Thanks to Pat Doherty who organised refreshments for after the Mass.	
Projector	The presentations are very good, the 6.30pm Saturday Mass have animations by Chris. Projection training will be provided for a formal group yet to be drawn up. (<i>as per above Actions from Minutes</i>)	
8. Social Tuesday Club	Tuesday club all going well. John Mooney will be away for the next three weeks but the Club will continue to be run.	Rob Social Committee
Family BBQ	St Teresa's Community Project – Family BBQ on Sat, 23 July, 13:00 – 16:00. All are welcome, bring your picnic and trainers and enjoy the fun.	
Parish Thank You	A parish 'Thank You' social will be held on Saturday 8 th October for all those who volunteer or are involved in any way with the parish. The social sub-committee will organise (<i>Jean, Margaret Malone, Mary Cadd, Theresa</i>) An International Evening will be held in the autumn and Saturday 19 th	

International Evening	November will be suggested to CHEC as a suitable date. Fr. John will approach Pat Kelly to organise.	Fr. John
9. Maintenance Fire Safety	Alarm bells have been delivered and will need to be installed on the three main Emergency Exits in the church. Fire drills can then be considered once all works are completed. Brendan to provide costs to Fr John.	Brendan
10. Confidential Items	None	
11. A.O.B.	Two chalices have been donated by the Forry family in memory of their parents. Fred Mendonça announced he will be stepping down. Thanks and gratitude were expressed to Fred for six years of service as one of the chairs of the PPC, he will remain a member.	
Closing Prayer	The meeting was closed with a prayer led by Mary Mandryk	
Next Meetings	Next meetings: Tuesday 20 th September Chair: Paul Carter Opening prayer: Liz Closing prayer: Fred Mendonça Wednesday 26 th October Chair: Margaret Malone Tuesday 22 nd November Chair: ?	