

**St Teresa's Parish Pastoral Council**  
**Minutes of Meeting held on Wednesday 25<sup>th</sup> October 2017 - DRAFT**

Present: Paul Carter (Chair); Father John Mulligan; Margaret O'Donovan; Adri Wells; Mary Mandryk; Mary Cadd; Rob Mobile; Denis Yorke; Con Diver; Brendan Gilbert; Lorraine Pinto; Theresa Goldband (Minutes)

Apologies for absence: Bernadette Mulhern; Fred Mendonça; Jean Dolan; Margaret Malone; Justin Datchler; Liz Cortinho; Mary Lee

1. Opening Prayer	The meeting was opened with a prayer led by Rob Mobilé.	
2. Minutes of previous meeting	Agreed	
3. Matters arising from previous meeting	Matters arising will be dealt with under agenda items.	
<p>4. Pastoral &amp; General Parish Life</p> <p>a) 80<sup>th</sup> Anniversary Celebration</p> <p>b) Support of IT &amp; Music</p> <p>c) Sacramental Review</p>	<p>Many thanks go to Justin Datchler for organising 80 children and use of the school hall for St Teresa's Parish 80<sup>th</sup> Anniversary Celebrations. Pat Doherty was thanked for the organisation of volunteers, setting up and clearing the school facilities. The Filipino community were thanked for the wonderful decoration of the hall, Valentina for the provision of table clothes and everyone who donated an array of food. Maria Roman did a wonderful job of putting together a slide show of so many photographs representing the life of St. Teresa's over the past 80 years. Rob will talk to Denys and Maria regarding the possibility of making them available via the parish website. A letter of thanks was received from Archbishop Peter Smith and a wonderful celebration of the parish on the feast of St. Teresa.</p> <p>Congratulations were given to Mary Cadd, Margaret Malone and Pat Docherty for their well-deserved awards presented by the Archbishop. Mary was particularly touched that it occurred on the 80<sup>th</sup> birthday of the parish.</p> <p>Adri raised the point that if neither Fred nor Charles were at the 11am Mass there would be no one to setup the projector. All Masses have someone who is capable of setting up and operating the system but in their absence no cover is arranged. It was suggested the 9am Mass could leave the projector switched on then only the appropriate file would need to be loaded. Operation of the system is possible from both the body of the church and the choir loft.</p> <p>The internet issues have been fixed and BT has confirmed the system is working. Chris and Efren are now responsible for looking after the IT infrastructure.</p> <p><b>First Holy Communion</b> – Registration was held on Saturday 14<sup>th</sup> October and about 75 children have been signed up. The first introduction session will be held on Saturday November 11<sup>th</sup> with the enrolment Mass at 6.30pm.</p> <p><b>Confirmation</b> – The programme has not yet started as there is to be some discussion regarding the age of the candidates. Originally Y8 children were invited to make their Confirmation and over the past couple of years this had changed to Y9. However, as a result of a catechist's talk which took place at Edge Hill there may be a change in the age to Y10. An adjustment in methodology the course will take may move away from being classroom</p>	<p><b>Rob</b></p>

<p>d) <b>CHEC Report</b></p> <p>e) <b>Community Project Report</b></p> <p>f) <b>Advent, Christmas &amp; New Year Services</b></p>	<p>based becoming more of a programme of experience– ‘<i>Meeting Christ</i>’. This would fit in with an overview of the youth ministry at St. Teresa’s as it tends to come to a standstill after Y9. This programme would continue on with the older students and the hope of encouraging more involvement in parish/community life. It would take a year to plan with the input of the previous confirmation group. Catholic Youth Alpha is also being looked at as a programme in exploration of faith fronted by Bear Grylls.</p> <p><b>RCIA</b> – New sessions began on 9<sup>th</sup> October with two new interested people. A slow start is normal and may pick up over the coming weeks. Even with small numbers in attendance it is still an important ministry to continue weekly.</p> <p><b>Prayer Groups</b> – All going well and continue on a weekly or monthly basis.</p> <p><b>Baptisms</b> continue every month with about 50 carried out per year.</p> <p>A meeting was held with Melanie on Saturday 21<sup>st</sup> October and she is currently on top of the process of further bids which are actively being pushed through. A report to the parish will be given by the end of November. Paul will arrange with Fr. John a suitable weekend to present to the congregation.</p> <p>Senior club has decreased in numbers around 6-10 attend; this may be due to funding issues. Direct debit from parents has not yet happened for Junior Club. Rob will ask members why numbers have reduced, there are now 15 and were 25/30. A discussion with the team will take place about wider youth projects in the parish - a rethink on the whole project or break up into smaller parts. Justin Datchler is happy to continue to fund work with St. Teresa’s school. Rob would continue in some form on a volunteer basis in specific and targeted areas/tasks. A smaller scale proposal will be presented to the PPC after meeting with Fr. John &amp; Justin. Rob will circulate the proposal prior to the meeting for members to consider. Lorraine and Paddy looked at the Community Project accounts and funds will last until the end of the year for salary and expenses. 11k has been transferred from parish funds to youth project. It is possible Senior Club will be paused while continuing with Junior Club – Rob will look at all options. Monies raised by the summer fayre will stay in the youth accounts until the directions projects will take are looked at. Parents will be sent a questionnaire and direct debit forms will be sent out in hardcopy, previously they were sent by email – has this put them off? 80 people attending the clubs would produce an annual figure of 7-9k. Lower numbers could be down to a slow take up at beginning of school term.</p> <p>The first week of advent is 3<sup>rd</sup> December so 4<sup>th</sup> week falls on Christmas Eve. Celebrants and resources would have to be looked into as there would be three Sunday masses, 6.30pm Christmas vigil Mass and midnight Mass. This would also affect servers and music. Adri will discuss with all music teams, Mary for the organ and arrangements to cover all Masses will be made.</p> <p>Paul offered to put up and decorate the Christmas tree on Saturday 16<sup>th</sup> December. Request for help was made and will be put into the newsletter. Theresa will email Margaret Malone to confirm availability to arrange the crib.</p> <p>Rob stated there was a chance of putting on ‘<i>Breakfast in Bethlehem</i>’ as</p>	<p><b>Paul Fr John</b></p> <p><b>Rob, Justin Fr John</b></p> <p><b>Adri Fr John</b></p> <p><b>Paul, Margaret O’Donovan Theresa</b></p>
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<p><b>g) Parish Questionnaire</b></p>	<p>held a couple of years ago. Usually a couple of weeks prior to Christmas the hall is decorated like Bethlehem and people pay to come for breakfast. Rob will discuss with the team this Friday.</p> <p>The parish will host a lunch in the parish centre on New Year's day after Mass. Mary and Theresa to organise.</p> <p>The Christmas lunch for housebound and older parishioners will be held on Thursday 14<sup>th</sup> December. The school has agreed for children to come over to sing Carols, Leonard Paice will be invited to play (Theresa), caterers and parish hall have been booked. Rob will arrange with some of the seniors to help decorate the hall on 9<sup>th</sup> December. Valentina will be asked to provide table clothes.</p> <p>The folk choir will sing Carols at St. Helier's hospital. Date to be arranged.</p> <p>Fr John informed the meeting that Sacred Heart will be hosting a lunch on Christmas Day for those who may be alone. Anyone is invited, a voluntary donation can be made and any volunteers to help are welcome.</p> <p>Paul Carter suggested a list of collectors should be drawn up to cover all services over Christmas. New bags were needed and Margaret O'Donovan would order ten.</p> <p>It was hoped that a questionnaire would go out to the parish in January/February; a date will need to be arranged with Fr. John. Rob, Theresa and Fred will prepare questions for the congregation and a separate draft youth questionnaire presented to next PPC meeting.</p>	<p><b>Rob</b></p> <p><b>Mary Cadd, Theresa</b></p> <p><b>Theresa, Rob, Fr John</b></p> <p><b>Adri</b></p> <p><b>Margaret O'Donovan</b></p> <p><b>Fr John, Rob, Fred Theresa</b></p>				
<p><b>5. Parish Finance Report</b></p>	<p>The finance report was presented by Adri. Assets of 22k were shown, 11k to youth project 113k (including 70k covering loans) end of year net assets. Mary Mandryk asked about the £1,364 figure under May's expenses. Adri would look into this and email a response.</p> <p>Email response received from Adri after the meeting:</p> <p><i>There should have been two 2<sup>nd</sup> collections for Southwark Diocese but these were not held - I think because we had other activities taking place which would have made these collections difficult. So Fr John agreed we would pay over the same as last year.</i></p> <p><i>The amounts were as follows:</i></p> <table data-bbox="478 1456 877 1545"> <tr> <td><i>St George's Cathedral</i></td> <td><i>£520</i></td> </tr> <tr> <td><i>Ecclesiastical Education</i></td> <td><i>£444</i></td> </tr> </table> <p><i>In addition there was the annual audit fee re the parish Financial Return of £400</i></p> <p>The figure of 2k under October was for the parish 80<sup>th</sup> Anniversary expenses - brochures, drinks, disposables etc. Any remaining drink can be used for forthcoming events like New Year's day celebration, prizes for grand draw. Paul will email Justin to confirm date of school Christmas fair for grand draw.</p> <p>Adri informed the PPC that new gift aid forms are now available because Southwark has now been re-classed as an Arch-diocese and a new charity number has been allocated. Anything that requires the charity number must use the new one.</p> <p>A deal will be arranged through Church Market Place for gas and electricity once the annual contracts come to an end. Electricity ends in March and gas</p>	<i>St George's Cathedral</i>	<i>£520</i>	<i>Ecclesiastical Education</i>	<i>£444</i>	<p><b>Adri</b></p> <p><b>Paul</b></p>
<i>St George's Cathedral</i>	<i>£520</i>					
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	in August 2018.	
<b>6. School report</b>	Justin provided PPC members with a copy of a new format mission statement. A lovely design including a short history of the school, the school motto ' <i>Love Proves Itself by Deeds</i> ', a wonderful explanation of the schools ' <i>Values Through Deeds</i> ' and ' <i>The Starfish Story</i> ' an adopted fable on the importance of education to every individual person. The school has lots to be proud of and Justin continues to provide a strong leadership to a fabulous team who work extremely hard.	
<b>7. Eucharistic Pilgrimage to Liverpool Sept 2018</b>	<p>An information evening for the Deanery will be held on 7<sup>th</sup> November at St. Teresa's. The Eucharistic Congress takes place over three days in September 2018; delegates who are preparing to take part are invited.</p> <p>Eucharistic Pilgrimage: - How well do we celebrate or understand the Eucharist?</p> <p>The 7 steps: – Parish/school/delegates/adoration teams/congregation/post Liverpool team/Those to whom the church is no longer relevant (lapsed)</p> <p>The 5 pillars: - Scripture/Ecclesiastical/Catholic education/Music/Mission</p> <p>Publication by Fr Denis McBride, <i>Adoremus Extra</i>, giving an insight into the Eucharist, will be ready by Pentecost next year. A Job Description for delegates will be drawn up and parishes will join together within the Deanery. The September Congress is just the beginning; the Pilgrimage will be carried forward within each parish.</p>	<b>Fr John</b>
<b>8. Confidential Items</b>	None	
<b>9. AOB</b>	<p>Citizens UK have a South London branch; it is a non-political, none-religious, cross party affiliation.</p> <p><b><i>'Citizens UK organises communities to act together for power, social justice and the common good.'</i></b></p> <p>They would like to attend St. Teresa's PPC to give a talk at the November meeting. Paul will liaise with them. <a href="http://www.citizensuk.org/">http://www.citizensuk.org/</a></p> <p>Con asked the members of the PPC for prayers as he embarks on a Permanent Diaconate journey of four years. Please pray for Con and his family.</p> <p>Any thoughts or considerations for a new Chair please talk to Fr. John, Paul or Margaret Malone.</p>	<b>Paul</b>
<b>10. Closing Prayer</b>	The meeting was closed with a prayer led by Lorraine Pinto	
<b>Next Meetings:</b>	<p>Thursday 30<sup>th</sup> November 2017 7.30pm Chair: Margaret Malone Opening prayer: Denis Yorke &amp; Closing prayer: Mary Mandryk</p> <p>Wednesday 24<sup>th</sup> January 2018, 7.30pm Wednesday 28<sup>th</sup> February 2018, 7.30pm Wednesday 11<sup>th</sup> April 2018, 7.30pm</p>	